



CHATSWORTH NEIGHBORHOOD COUNCIL
Joint Meeting of the Outreach Committee and
the Board 08. 25. 2015



Minutes

1. Call to order and roll call of committee members...
 - **19.03 pm**...Board members present Jim Van Gundy . Shekhar Chikhalikar.
2. Stakeholder and Public Comment...
 - NONE
3. Election of Chair
 - Shekhar nominated Jim...Jim accepted...Jim elected as chair.
4. Election of stakeholder members to committee
 - Stakeholder present Jelena Csanyi, requesting to be a stakeholder member..nominated by Shekhar .. elected
5. election of Secretary
 - Jelena volunteered
6. Approval of committee minutes from 01-27-15 Motion-Jim, 2nd-Jelena ...pass unanimous.
7. **NEW BUSINESS ... MOTIONS POSSIBLE ON ALL ITEMS LISTED BELOW**
 - a. to spend \$375 for advertising sponsorship at the Chatsworth - Porter Ranch Chamber of Commerce Family Festival Shekhar recused- left room
 - **Motion- Jim, 2nd Jelena...Motion pass unanimous**
 - b. to spend up to \$100 on craft supply's for CNC Outreach booth at Pioneer Day
 - **Jim & Jelena recused...left roomNo Quorum...**
 - c. to spend up to \$1000 for printing new Outreach material...(funds were approved but not spent last year)
Discussion.- The 4pg CNC Brochure & 2 sided Bookmark used in Outreach need to be updated. Jelena volunteered. Update/redesign suggested is to make it in color on gloss stock. Committees will be listed, days of meetings not to be listed but to **prominently encourage** use of the DONE stakeholder notification system and to promote CNC events DOTH and COLT.. This would make the material timeless so it will not become outdated. Draft will be provided to the board before printing. Jelena got from the Chamber very affordable printing source.
--Motion - Jelena, 2nd Shekhar...Motion Pass unanimous
8. **OTHER BUSINESS AND POSSIBLE MOTION**
 - a. CNC representation at the Chatsworth Chamber Family Festival
 - Shekhar volunteered to be at CNC booth for part of the time, Jim will ask other board members to sign up also...
 - Jelena will get outreach materials ready for all upcoming events...
 - b. CNC representation at the Valley Disaster Preparedness fair
 - Jim will ask members of **P.S&T** committee to cover the CNC booth at this event...CNC has approved funds.
 - c. CNC representation at the Pioneer Day
 - Shekhar volunteered, Jim is out of town but will ask for board volunteers, Jelena is busy.
 - d. Discussion on other upcoming events, participation, budget.

Chatsworth Holiday Parade and Fair is on Sunday Dec.13...Organized by the Kiwanis club of Chatsworth Board needs to start thinking NOW about participation in the Parade or in the Fair with a booth **or both** and who will take the lead....No info available on the budget for discusion to take place.
9. Committee member comments.

Shekhar asked about joining Outreach & Enhancement committees and moving the meeting to the day of the Enhancements committee day -3rd Wednesday's-explaining he will not be able to stay on the Outreach committee if it stays on Tuesdays. Jelena said he will need to take it up with the board.

Outreach committee is the only one required by LA City charter for all NC's to have.
10. Adjournment –**19.40pm. Motion by Shekhar..2nd Jim..Pass unanimous**