



CHATSWORTH NEIGHBORHOOD COUNCIL OUTREACH COMMITTEE

Meeting Minutes

MEETING DATE: October 22, 2013

LOCATION: Chatsworth Train Depot, 10038 Old Depot Plaza Road, Chatsworth, CA 91311

1. CALL TO ORDER/ROLL CALL: The regular meeting of the Chatsworth Neighborhood Council Outreach Committee was opened at 7:04 PM by Co-Chair Jelena Csanyi

COMMITTEE MEMBERS PRESENT: Jelena Csanyi, Helen Murphy, Jim Van Gundy, Diana Dixon-Davis, Robert Dager

COMMITTEE MEMBERS EXCUSED: Linda Ross

Attending Committee members constituted a quorum.

A stakeholder and her son who is working on a Boy Scout merit badge in Citizenship in the Community attended the meeting as observers.

2. MINUTES OF PAST MEETING: The August 27, 2013 Outreach meeting minutes were approved as presented.

3. STAKEHOLDER AND PUBLIC COMMENTS: There were no stakeholder or public comments.

4. Old Business – status of previously approved projects and planning:

a. Shirts with CNC logo. The Council approved \$900 for purchase of Board Member polo shirts. No funds were appropriated for t-shirts.

b. Council approved \$500 for the Metrolink Holiday Toy Express advertising. Metrolink has since announced that there will not be a Holiday Toy Express train this year. Therefore, these funds remain in the Outreach Committee's budget.

c. Chamber of Commerce Legends and Heroes event and the Community Breakfast

– The Council approved \$500 for advertising in the events programs.

d. CJBL- the Council approved \$500 for advertising in the Year Book to be published in February 2014..

e. Relay for Life – the Council approved \$500 for this event to be held in April 2014.

f. Holiday Parade and Fair – The parade entry is free for all non-profits.

The CNC approved \$500 for advertising sponsorship w/ ad in program book and space at the Fair. Jelena will submit the application.

5. New Business:

a. Helen will staff the upcoming Neighborhood Watch meeting. Jelena will supply the CNC materials.

b. Plans for staffing the booth at the Holiday Fair were discussed.

c. Toys for Life project was discussed in light of the cancellation of the Metrolink Holiday Toy Express. No action is necessary by the Outreach Committee.

d. The Arts & Crafts Fair, sponsored by the Fine Arts Council will be held on November 24th at the Depot. Outreach committee members will assist in manning a table for the CNC.

e. All printed materials for the upcoming events, including advertising in event programs/yearbooks, etc. will contain notices concerning the upcoming CNC Board Selection in March 2014.

6. Past Events:

a. Neighborhood Watch – The September meeting was attended by Jelena Csanyi, who supplied the CNC materials.

b. Members of the Outreach Committee manned the CNC booth at the Chats. Chamber's Family Festival in September..

c. Members of the PS&T Committee manned the CNC booth at the Valley Disaster Preparedness Fair on October 5th.

d. Jim Van Gundy, Mary Kaufman, Dorothy Allison manned the CNC booth at the Chats. Historical Society's Pioneer Day on October 6th.

Diana Dixon-Davis's- craft table part of booth, with soap carving activities for kids was a big success; should be repeated in future.

7. Board Member Comments

Discussion was held concerning the DTSC Public Meeting on the Santa Susana Field Laboratory that was held on this same evening and the recommended future focus of community organizations in the cleanup process.

8. ADJOURNMENT: 8:50 PM.

– *Respectfully submitted by Bob Dager, Acting Outreach Committee Secretary.*