

CNC Equestrian Committee Meeting Minutes  
March 14, 2018

**Stakeholder or public comments**

Roll call – Dorothy; Jan; Darlene; Ted; Dean

Stakeholders – Bryan McQueeney; Charlotte Brodie; Mary Louise; Jeanette

**1<sup>st</sup> Topic: Vendors booths**

DART Horse – Dorothy says coming, Jan says will be in front of entrance

Jan – A few spots still open but filling in fast.

Ted – Chatsworth Cowboy Church booth will share with Don Larson.

Ted – Who is in charge of directing traffic?

Jan – Dana and myself

**2<sup>nd</sup> Topic: Exhibitors**

Ride On set for 11:30am demo.

Jorge Valenzuela to be part of the event – confirmed.

Jeanette – 13 spots, confirming National Anthem; Ride On; Dressage expo; Mustang obstacles; gaited horses; reining expo; stick horse; special spirit vaulting'; liberty expo; councilman; awards; pasos; minis; sheriff George

Bryan – Need a list of arrival times for trailers.

Jeanette – Schedule is in progress, should have something in a week.

**3<sup>rd</sup> Topic: Awards**

Darlene – Needing input on who will be receiving awards.

9 awards for schools that participate.

Charlotte – Supervisor traditionally will give to the winners of the poster contest.

Darlene – City will give the awards to schools.

Ted – Need to give out to individual groups for community support.

Darlene – Chatsworth United Methodist Church;

**4<sup>th</sup> Topic: Organizing parking, key club members.**

Dean – Passed out an organization chart showing who the leads are, who captains are. We will be using Chatsworth HS Key Club kids according to Skekhar.

Ted – Key club kids will be setting up tents, assisting with vendors set up. Once finished they will disburse to their assigned group. After they will help with trash clean-up.

**5<sup>th</sup> Topic: Advertising**

Charlotte – Please send a copy of the flier to ETI Newsletter.

Dean – Wanted to suggest using half page size fliers to save on printing costs and have more to distribute. We will print 2 on a page and have them cut in half.

Ted – Mailing fliers to CBS, Channel 5 and others for local interest story.

Mary Louise – We need a press release for local distribution to news outlets, (she will send out the press release).

Darlene – Need to send Martina info about “exhibitors times may change” on program.

#### 6<sup>th</sup> Topic: Clean-up

Darlene – Sarah at Ride On is point of contact for deliveries. Trash boxes, recycling, tables and chairs; porta potties. We have coordinated city supplied deliveries.

Ted – Will be in charge of trash group. Managing key club kid’s assignments.

Bryan – Will possibly relocate for trailer parking and use location for pick-up.

Darlene – 10 waste cans and possibly 10 recycling to match.

#### 7<sup>th</sup> Topic: Announcer

Bryan – Who is announcing?

Jeanette – I am, (discussed PA system and how the system will be used during the event).

Bryan – Setting up a time to go through the layout. (This Saturday afternoon).

Dean – Bringing some theme music, Mr. Ed, the Lone Ranger theme songs.

#### 8<sup>th</sup> Topic: Posters

Darlene – When will the judging be held?

Dorothy – Will contact Kamesh to confirm use of Library.

Dean – will need to schedule judging for after Spring Break – Sierra Canyon gets back on 04/09, judging to be held on Tuesday, 04/10.

Dorothy – Martina picking up posters, we will sort.