

CNC Equestrian Committee Meeting Minutes  
October 10, 2018

**Meeting called to order 7:00pm**  
**Stakeholder or public comments**

Roll call – Dorothy; Dean; Rudy;  
Stakeholders – Jan, Vicki  
Residents – Ellen, Martina

Stakeholder announcements:

Ellen – Why is the date on Palm Sunday? Only date available.

Jan – Spoke with Bryan McQueeney, we are good for this date. Meeting in November to walk location.

Martina – Volunteering to assemble the information gathered and (via email, phone, text)

Vicki – Chamber is having a clothing drive, (see the flier).

Board member comments:

Dean – Deerlake Trails are in the process of being reviewed for naming, LA County is involved currently reviewing the list of names presented with Native American tribes that were part of the list.

Dean – The Old Mission Trail is currently in review with the City Planner for consideration as a Cultural Landmark. The committee is reviewing the site tomorrow to confirm the submission matches the physical description and conforms to the requirements.

1<sup>st</sup> Topic:

DOTH Binder review. Dean suggested the tabs be put together to list a complete itemized break down of how each step is performed start to finish.

Martina – We have a list of vendors and exhibitors that will be added to the binder from last year.

Ellen – Binder should have a check off list with due dates next to it. This will ID if we covered.

Vicki – A time line as part of the list.

2<sup>nd</sup> Topic:

Dean – Jose Galdamez requesting insurance for DOTH food handling, as the Kiwanis manage the food preparation we need to confirm if this is a requirement going forward.

Vicki – Lucia handles the additional coverage, CNC does not handle the food, Kiwanis needs this coverage.

3<sup>rd</sup> Topic:

Insurance coverage – We need to contact Jeff Brill (DONE City Clerk) early to ensure coverage is set up. Ride On to confirm whether the City coverage listed last year is adequate or identify if the additionally insured will be needed.

4<sup>th</sup> Topic:

Theme – This year's theme to be different than what we have already done in the past, (group consensus that we have covered everything).

Jan – Chatsworth Cowboys and Cowgirls – Draw your (favorite) horses

Motion to adjourn by Dorothy, Rudy seconded 8:02pm