CNC Equestrian Committee Meeting Minutes
March 14, 2018

Stakeholder or public comments

Roll call – Dorothy; Jan; Darlene; Ted; Dean
Stakeholders – Bryan McQueeney; Charlotte Brodie; Mary Louise; Jeanette

1st Topic: Vendors booths
DART Horse – Dorothy says coming, Jan says will be in front of entrance
Jan – A few spots still open but filling in fast.
Ted – Chatsworth Cowboy Church booth will share with Don Larson.
Ted – Who is in charge of directing traffic?
Jan – Dana and myself

2nd Topic: Exhibitors
Ride On set for 11:30am demo.
Jorge Valenzuela to be part of the event – confirmed.
Jeanette – 13 spots, confirming National Anthem; Ride On; Dressage expo; Mustang obstacles; gaited horses; reining expo; stick horse; special spirit vaulting; liberty expo; councilman; awards; pasos; minis; sheriff George
Bryan – Need a list of arrival times for trailers.
Jeanette – Schedule is in progress, should have something in a week.

3rd Topic: Awards
Darlene – Needing input on who will be receiving awards.
9 awards for schools that participate.
Charlotte – Supervisor traditionally will give to the winners of the poster contest.
Darlene – City will give the awards to schools.
Ted – Need to give out to individual groups for community support.
Darlene – Chatsworth United Methodist Church;

4th Topic: Organizing parking, key club members.
Dean – Passed out an organization chart showing who the leads are, who captains are. We will be using Chatsworth HS Key Club kids according to Skekhar.
Ted – Key club kids will be setting up tents, assisting with vendors set up. Once finished they will disburse to their assigned group. After they will help with trash clean-up.

5th Topic: Advertising
Charlotte – Please send a copy of the flier to ETI Newsletter.
Dean – Wanted to suggest using half page size fliers to save on printing costs and have more to distribute. We will print 2 on a page and have them cut in half.
Ted – Mailing fliers to CBS, Channel 5 and others for local interest story.
Mary Louise – We need a press release for local distribution to news outlets, (she will send out the press release).
Darlene – Need to send Martina info about “exhibitors times may change” on program.

6th Topic: Clean-up
Darlene – Sarah at Ride On is point of contact for deliveries. Trash boxes, recycling, tables and chairs; porta potties. We have coordinated city supplied deliveries.
Ted – Will be in charge of trash group. Managing key club kid’s assignments.
Bryan – Will possibly relocate for trailer parking and use location for pick-up.
Darlene – 10 waste cans and possibly 10 recycling to match.

7th Topic: Announcer
Bryan – Who is announcing?
Jeanette – I am, (discussed PA system and how the system will be used during the event).
Bryan – Setting up a time to go through the layout. (This Saturday afternoon).
Dean – Bringing some theme music, Mr. Ed, the Lone Ranger theme songs.

8th Topic: Posters
Darlene – When will the judging be held?
Dorothy – Will contact Kamesh to confirm use of Library.
Dean – will need to schedule judging for after Spring Break – Sierra Canyon gets back on 04/09, judging to be held on Tuesday, 04/10.
Dorothy – Martina picking up posters, we will sort.